



## BOARD OF TRUSTEES' MINUTES

Tuesday, January 26, 2021  
1200 E. Plant Street, Ste 220  
Winter Garden, FL  
Virtual  
851 2973 2826  
1-929-436-2866

The West Orange Healthcare District Board of Trustees met Tuesday, January 26, 2021 at the Healthy West Orange Building. Chairman, R. Talbot officially called the meeting to order at 4:04 PM after a quorum was established. **Trustees in Attendance:** K. Ardaman, W. Britt, L. Cervenka, T. Keating, C. Miller, M. Lee, J. Sedloff, N. Sutton, R. Talbot, J. Whiddon **Remote:** D. Carter, M. Griffith, R. Wilson **Trustee Absent:** G. Jowers, J. Murphy, P. Taylor **Staff Present:** L. Buckley, L. Boettcher, K. Harker, T. Swanson **Guest:** none

R. Talbot noted that since there were no members of the public in attendance, there would be no public comment period.

### APPROVAL OF MINUTES

**Board Action:** Upon a motion duly made and seconded, the minutes of the December 1, 2020 meeting of the Board of Trustees were unanimously approved.

### FINANCE COMMITTEE REPORT

Chair R. Talbot called upon Finance Chair M. Lee to present the report of the Finance Committee. M. Lee responded that the Finance Committee met on January 19<sup>th</sup> and reviewed the financial reports for December. She reminded the Board that the minutes of that meeting and the financial reports were provided to the Board in the materials in advance of this meeting. Because of the importance of other matters to come before the Board later in the meeting and to allow adequate time to consider them, she stated that her report would be brief. M. Lee then overviewed the financial highlights in the financial reports and asked if there were questions or comments. Hearing none, she concluded her report.

Chair R. Talbot asked for comments, questions or a motion.

**Board Action:** Upon a motion duly made and seconded, the report of the Finance Committee for December 2020 was unanimously approved.

### Auditors' Report on the Financial Statements Fiscal Year September 30, 2020

Chair R. Talbot called upon M. Lee to comment on the auditors' report on the District's financial statements for the year ended September 30, 2020. M. Lee responded that the Finance Committee had met with representatives of the firm of MSL, CPA's at its meeting on January 19<sup>th</sup>. A draft of the auditor reports is included in the materials for this meeting. She added that the audit resulted in no adjustments or changes to the District's financial statements. As a government unit, copies of its audit reports are required by law to be filed with various state and county agencies. District staff will do these filings if the auditors' reports are approved by the Board.

**Board Action:** Upon a motion duly made and seconded, the reports of MSL, CPA's on the financial statements of the District for the fiscal year ended September 30, 2020 were unanimously approved.

#### COMMUNITY HEALTH BENEFITS COMMITTEE

R. Talbot called upon L. Cervenka to present the CHB Committee's report. L. Cervenka reported that the CHB Committee met January 21<sup>st</sup>. The American Heart Association had inquired about the District's interest in partnering for a COVID-Response request of \$105K for water filling station purchase and installation in for fifteen high need schools in the Orange County Public School District that are in the West Orange Healthcare District boundaries. Due to COVID restrictions, children have limited access to healthy water while at school as traditional water fountains are closed to protect from COVID spread. Discussion ensued as to the response of the school District Foundation for addressing the issue. The Committee tabled the request and asked T. Swanson to research further and return with recommendations.

L. Cervenka highlighted that L. Boettcher provided a 2020 overview of Healthy West Orange accomplishments and progress. Following that she shared that J. Smyser, CEO of Public Good Projects discussed the most recent evaluation results and reviewed campaign strategies for year 3 of Strong Beautiful Future, Drunken Rewind, and It Impacts Us All.

L. Cervenka also highlighted a patient letter expressing appreciation for the Healthy Happy and at Home program that had been shared by the grantee overseeing the popular west Orange program.

**Board Action:** Upon a motion duly made and seconded, the CHB Committee report was unanimously approved.

L. Cervenka reported that IMPOWER, a recent grantee, had requested an extension to the original grant agreement of June 26, 2020 to shift a year services for 30 students to the 21-22 school year.

L. Cervenka also reported that the Winter Garden Rotary Foundation requested an emergency COVID simplified grant of \$25,000 to be used to continue and sustain operations for their medical equipment bank. Their ability to fundraise has been severely impacted due to COVID.

**Board Action:** Upon a motion duly made and seconded, the Board unanimously approved IMPOWER's amendment to extend the original grant for another year to serve 30 students over the 21-22 school year.

**Board Action:** Upon a motion duly made and seconded, the Board unanimously approved Winter Garden Rotary Foundations emergency COVID simplified grant for \$25,000 to be used to continue and sustain operation of their medical equipment bank. (J. Sedloff and R. Talbot declared a conflict, abstained from voting and filed form 8B).

#### BOARD WORK SESSION

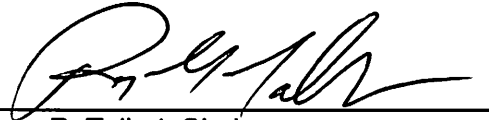
R. Talbot thanked those who responded to the pre-survey and encouraged them to participate in the work session. T. Swanson introduced C. Rivett, the facilitator for the session. The group discussed summary results of the survey and determined the need for a small sub-committee to be commissioned to meet more frequently to explore large grant opportunities and to bring thoughts and recommendations to the regularly scheduled Board meetings. The following Trustees were asked by R. Talbot (Board Chair) to join him on a District Priorities Taskforce: N. Sutton, M. Lee W. Britt, L. Cervenka. The meeting will take place every Monday at 8:00am

beginning in mid-February. It was also agreed that the existing Grant Programs, Simplified and Initiative, would be suspended for new grants not already under consideration or in progress.

**OPEN FORUM**

R. Talbot asked if there were any open forum items and there were none

**Adjourned: 5:40 PM**

A handwritten signature in black ink, appearing to read 'R. Talbot', written over a horizontal line.

R. Talbot, Chairman